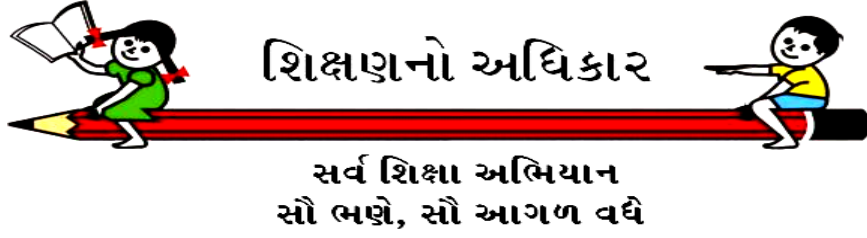


Package No. " A.S MATERIALS "/2014-15



**Gujarat Council of Elementary Education
Sarva Shiksha Abhiyan**

REQUEST FOR PROPOSAL

REGARDING PRINTING OF " A.S. MATERIALS"

Name of Client

**STATE PROJECT OFFICE
SARVA SHIKSHA ABHIYAN
SECTOR-17, GANDHINAGAR-382017**

Ph. No. 79-232-35069 / 232-35371

Fax No. 079-232 38404

SARVA SHIKSHA ABHIYAN

GUJARAT COUNCIL OF ELEMENTARY EDUCATION

PACKAGE NO: A.S. MATERIALS /2014-15

SCHEDULE OF E-TENDERING

1	Bid Reference	A.S. MATERIALS /2014-15
2	Online submission bid	04/03/2015 to 24/03/2015 up to 18:00 Hrs.
3	Document download ended Date	24/03/2015 up to 18:00 Hrs.
4	Document fee	Rs. 2000/- in the form of DD in favour State Project Director, SSA Mission, Gandhinagar.
5	Bid Security	Rs. 1,92,000/- in the form of DD in favour State Project Director, SSA Mission, Gandhinagar.
6	Submission of Technical bid, Document fee, Bid security, supporting document in physical form & display of specimen sample of paper	On or before 25/03/2015 upto 15:00 Hrs.
7	Pre Bid Meeting	16/03/2015 at 12:00 Hrs.
8	Online opening of Technical bid	25/03/2015 at 16:00 Hrs.
9	Place of Pre-bid meeting, submission of document in physical form display or specimen sample of paper opening of technical & commercial bids	Office of the State Project Director, State Project office, SSA Mission – Sector – 17, Gandhinagar.

For more details please visit website: www.nprocure.com

Note:- Annexure - A shall only be submitted online.

GUJARAT COUNCIL OF ELEMENTARY EDUCATION

State Project Office, Sarva Shiksha Abhiyan Sector-17, Gandhinagar LETTER OF INVITATION

Subject: Request for proposal regarding A.S. Printing Work under SSA and supplying it at BRC (Taluka) level.

Dear Sir / Madam,

1. You are hereby invited to submit Technical and Financial Proposal for A.S. Printing Materials for the Std. 1 to 6 under SSA and supplying it at BRC (Taluka) level as per instruction of A.S. Branch of this office.

Particulars	Specifications	Quantity	Delivery Period	Place of Delivery
A.S. MATERIALS	AS PER ANNEXURE-D (A1 to A5)	AS PER ANNEXURE-D (A1 to A5)	As per Annexure-C (45 working days)	All BRC & 4 URC Center of 26 District and 4 Corporation Office

2. Bid Price

- a) The contract shall be for the full quantity as per description mentioned above.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- c) Rate quoted should be inclusive of sale and other all taxes, transportation, packing, folding, cutting, charges.

3. Each bidder shall submit only one Tender.

4. Validity of Tender

Tender shall remain valid for a period not less than 90 days after the deadline date for bid submission specified in e-tendering schedule or in exceptional circumstance any longer time limit mutually agreed by both bidder & employer.

5. Evaluation of Tender

- 5.1 The employer will evaluate and compare the tender determined to be substantially responsive i.e., which are properly signed and conformed to the terms and conditions and specifications.
- 5.2 The second part the commercial bid will be opened only of the technically qualified bidders. The bidders who have not qualified technically his commercial bid will not be opened under any circumstances.

6. Award of contract

6.1 The Employer will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price. total amount will be considered while deciding L1. If required, the employer reserves the right to negotiate the prices, with 1st lowest Evaluated responsible bidder only.

6.2 Purchaser reserve the right to split the work zone wise and award to more than one technical qualified bidder.

7. Not with standing the above, the employer reserves the right to accept or reject any tender and to cancel the bidding process and reject all tender at any time prior to the award of contract.

8. The bidder whose bid is accepted will be notified for the award of contract by the Purchaser prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.

9. Price bid for the offer of price is attached herewith as an **Annexure –A. This shall be submitted online only.**

10. **Tender Fee** The bidder shall furnish, as part to his Document fee, (Non refundable) an amount as shown in e-tendering schedule for this work. The Document fee shall be in the form of D.D. in favour of State Project Director, SSA, Gandhinagar.

11. Bid Security :

11.1 The bidder shall furnish, as part to his bid, an amount as shown in tendering schedule for this work. The Bid Security shall be in the form of D.D. in favor of State Project Director, SSA, Gandhinagar.

11.2 Any bid not accompanied by an acceptable bid security as indicated sub clause 11.1 above shall be rejected by Employer as non-responsive.

12. Performance Security

12.1 The succesful bidder will be required to furnish performance security amounting to 5% of the contract value in the form of D.D./F.D. OR Bank Guarantee. D.D. or FD should be of Nationalized/ Scheduled Bank only and Bank Guarantee should be as per G.R.No.:EMD/10/2013/655/DMO,Dtd.31/03/2014 of finance Department. S.D. should be in fovour of **"The State Project Director SSA" and B.G. or F.D. should be for period of 9 months. Bidder has to do agreement with this office** within 05 days receipt of work order and shall have executed agreement with employer.

- 12.2 Failure of the successful bidder to comply with requirements of sub clause 12.1 shall constitute sufficient grounds for cancellation of award and forfeiture of the bid security.
- 12.3 The performance security furnished by the bidder in respect of his bid will be returned to him at the end of 3 months subject to the satisfactory performance of the contractual obligations.
- 13. Payment :**
- 13.1 Bidder has to produce the bill of paper used of approved paper mill with the submission of bill With copy of the excise gate pass issued by paper mill showing the type of paper dispatched & consent letter of the authorized dealer for the same.
- 13.2 Payment will be made after production of receipt for delivery of A.S. printing materials as a proof of delivery by concern authority of BRC / District Project Office /Corporation Office.
- 14. Specimens :**
- 14.1 Specimen of paper attached should be of approve mills listed in Annexure-B
- 14.2 If Bidder has not mention specification of the paper i.e. GSM ,name of paper mill, type of paper etc on the sample, tender will be treated as non responsive.
- 14.3 Bidder can submit sample of maximum up to 3 approved paper mill, he has to use the any of the sample out of this 3 for one batch of job work. However, bidder has to intimate in writing to this office as well as to third party consultants.
- 14.4 Bidder has to print specification of Page i.e. gsm, type of paper and name of the paper mill on cover page of materials otherwise payment will not be made by SSA.
- 15 .** Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- 16.** Bidder has to finalize the proof from concerned officer i.e. OIC - A.S. within 05 days of the work offer and get duly signed & dated Certificate.
- 17. Penalty**
- 17.1** If the contracted assignment is not completed in full within the period as stipulated in the Contract Agreement, a penalty at the rate of 0.5% of the value of remaining quantity will be levied per week from the date of expiry of the stipulated period. The total amount of penalty shall not exceed 10% of the contract value. The Contract may be terminated at the discretion of the Employer and at the risk and cost of the bidder.
- 18.** The quantity & printing text pages shown in the tender is an approximate, it may be **variable as per our requirement**. Payment will be done proportionately.

19. Quality

19.1 Bidder has to fulfill all the quality parameters of the paper, printing and bindings.

19.2 The Employer will appoint **M/s S.G.S. India as 3rd Party Consultants his authorize person Mr. Tarang (o) 60603100** will carry out testing for all the parameters of paper, printing & Bindings & quality of printing work.

19.3 Before starting printing work of the A.S. printing materials, bidder has to gate inspection from our third party Consultant. Third party Consultants will inspect that whether the same kind of paper as produced during tender process is used or not and source of paper, name of paper mill quality of paper to be used for printing Before starting printing works. Bidder will start printing work of A.S. printing materials only after approval of third party consultant.

For this activity 100% expenditure on third party will be borne by this office.

19.4 Moreover Bidder has to contact 3rd Party Consultant before delivery of the A.S. printing materials and get the testing report. He shall deliver the A.S. printing materials only after receiving satisfactory report from 3rd Party Consultant.

19.5 50% of testing charge shall be borne by the employer and 50% charge will be bear by this. In case of the failure 100% testing charge shall be recovered from bidder.

20. Rate may be valid for 9 months or expiry of present empanelment whichever is earlier.

21. The Employer reserve the right to allot 50% additional work ar approved rate.

State Project Director, SSA reserves the right to reject any or all bid without assigning any reason thereof.

ANNEXURE-A

Price Bid

Sr. No.	Description of Goods	Specifications	Quantity (sets)	Rate for Unit		Amount Rs.
				In Figure	In Word	
1	2	3	4	5	6	7 (col. 4 x5)
1	Std. 1 & 2 - Guj & Maths Module	Annexure-D (A1)	4000			
2	Std 3 & 4 - Gujarati Module		4000			
3	Std 3 & 4- Maths – EVS Module		4000			
4	Std 3 & 4 - Hindi Module		4000			
5	Std. 5 & 6- Gujarati Module		4000			
6	Std. 5 & 6- Hindi Module		4000			
7	Std. 5 & 6 - English Module		4000			
8	Std. 5 & 6 - Maths Module		4000			
9	Std. 5 & 6- Social Studies Module		4000			
10	Std. 5 - Science & Technology Module		4000			
11	Std. 6 - Science & Technology Module		4000			
12	Std. 1 & 2 Gujarati & Maths Workbook	Annexure-D (A2)	8000			
13	Std. 1 & 2 -Hindi Workbook		25000			
14	Std 3 & 4 -Guj, Maths,EVS Workbook		12000			
15	Std 5 & 6 -Gujarati Workbook		20000			
16	Std. 5 & 6-English Workbook		20000			
17	Std 5 & 6 -Maths Workbook		20000			
18	Std. 1 to 6 : Lesson Card & Progress Card (515 Cards)	Annexure-D (A3)	4000			
19	Std. 1 to 6 : Flash Card (60 Cards)		4000			
20	Std. 1 to 6 : Activity Card (460 Cards)		4000			
21	Progress Cards (1 set includes 11 cards)	Annexure-D (A4)	4000			
22	A.S. Dainaik Nondthpothi	Annexure-D (A5)	3300			
			Total Rs.			
Rs. in words						

- Note :-**
- (1) This form should be submitted online only.
 - (2) Price should be inclusive all taxes.
 - (3) Amount of column no.7 will be considered while deciding L1

ANNEXURE-B

LIST OF PAPER MILLS WHOSE PAPER CAN BE USED

SR. NO.	"A" GROUP MILL
1	J. K. Paper Mills Ltd.
2	The west coast Paper Mills Ltd.
3	Hindustan Paper Corporation Ltd.
4	Bellarpur India Ltd.
5	Andhra Pradesh Paper Mills Ltd.
6	Tamil Nadu Paper Mills Ltd.
7	Seshasayee Paper & Boards Ltd.
8	Orient Paper Mills
"A Group " mills for Gray Back Paper only.	
1	I.T.C.
2	Sabarmati Paper
3	Gyatri Shakti

Note:-

- (1) Bidder has to submit the sample of paper with specification, i.e. gsm, type of paper, name of paper mill with sign. & seal with technical proposal otherwise tender will be treated as none responsive. And he has to use same paper in the material as per sample only.

Sign & Seal of the Bidder

ANNEXURE-C

TIME SCHEDULE FOR

PRINTING OF A.S. MATERIALS

Sr. No.	Particular	Nos. of working Days for work	Total days for work
1	Work Order	W.O.	
2	Proof Reading	05	W. O.+ Proof Reading (05)
3	Printing of Materials	15	W. O.+ Proof Reading + Printing of Materials (20)
4	Testing materials & Receive its Report	03	W. O.+ Proof Reading + Printing of Materials + Testing materials & Receive its Report (23)
5	Supply the materials	22	W. O.+ Proof Reading + Printing of Materials + Testing materials & Receive its Report + Supply the materials (45)

Note:

Above Time Schedule is suggestive but bidder has to supply the materials on or before 45 working days from the date of Work Order otherwise penalty will be levied as per tender clause No.16.

ANNEXURE-D (A1)
SPECIFICATION OF A.S. MODULES

Particulars	Specifications			Quantity
	Inside Pages (2-col)	Cover Pages (4-col)	Total Page	
1. Std. 1 & 2 Guj & Maths Module	64	4	68 (64 two colours 4 – four colours)	4000
2. Std 3 & 4 Gujarati Module	60	4	64 (60 two colours 4 – four colours)	4000
3. Std 3 & 4 Maths – EVS Module	44	4	48 (44 – two colour 4 – four colour)	4000
4. Std 3 & 4 Hindi Module	44	4	48 (44 two colours 4 – four colours)	4000
5. Std. 5 & 6 Gujarati Module	44	4	48 (44 two colours 4 – four colours)	4000
6. Std. 5 & 6 Hindi Module	68	4	72 (68 two colours 4 – four colours)	4000
7. Std. 5 & 6 English Module	36	4	40 (36 two colours 4 – four colours)	4000
8. Std. 5 & 6 Maths Module	44	4	48 (44 two colours 4 – four colours)	4000
9. Std. 5 & 6 Social Studies Module	52	4	56 (52 two colours 4 – four colours)	4000
10. Std. 5 Science & Technology Module	44	4	48 (44 two colours 4 – four colours)	4000
11. Std. 6 Science & Technology Module	66	4	70 (66 two colours 4 – four colours)	4000

Above : Sr. No. 1 to 11 – Module's specifications

(1) Size : 28 X 21 cm

(2) Cover Page : 28 X 21 cm, Glossay Art Paper – 210 gsm, four color printing

(3) Inner page : 28 X 21 cm, maplitho Paper – 80gsm , two color printing

(4) Binding : Center two pin Binding

(5) Packing: 1 Bundle of 50 nos. with straw board at top & bottom with stapping patti with label..

ANNEXURE-D (A2)
SPECIFICATION OF A.S. WORKBOOKS

Particulars	Specifications – Art Work & Designing Work		Quantity
	Inside Pages, Cover Pages (4-col)	Total Page	
1. Std. 1 & 2 Guj & Maths Workbook	36	36 (36 page four colour)	8000
2. Std. 1 & 2 Hindi Workbook	72	72 (72 page four colour)	25000
3. Std 3 & 4 Guj, Maths,EVS Workbook	48	48 (48 page four colour)	12000
4. Std 5 & 6 Gujarati Workbook	36	36 (36 page four colour)	20000
5. Std. 5 & 6 English Workbook	56	56 (56 pge four colour)	20000
6. Std 5 & 6 Maths Workbook	60	60 (60 page four colour)	20000
Above : Sr. No. 1 to 6 – Workbook specifications (1) Size : 28 X 21 cm (2) Cover Page : 28 X 21 cm , Glossay Art Paper – 210 gsm, four colour printing (3) Inner page : 28 X 21 cm , maplitho Paper – 80 gsm, four colour printing (4) Binding : Center two pin Binding (5) 1 Box: 50 nos. with straw board at top & bottom with stapping patti with lable.			

ANNEXURE-D (A3)

Specification of Lesson Card, Progress Card, Flas Card & Activity Card

Particulars	Specifications		Colour	No. of Cards	Total Set
	Properties	Required			
1	2	3	4	5	6
<u>Std. 1 to 6</u> a. Lesson Card & Progress Card	Length	22 cm	Four colour, One side Printing, One side lamination	515	4000
	Width	28 cm			
	GSM	170 gsm (Art Card)			
<u>Std. 1 to 6</u> b. Flash Card	Length	14 cm	Four colour, One side Printing One side lamination	60	4000
	Width	22 cm			
	GSM	400 gsm (Gray Back)			
<u>Std. 1 to 6</u> c. Activity Card	Length	10 cm	Four colour, One side Printing, One side lamination	460	4000
	Width	10 cm			
	GSM	400 gsm (Gray Back)			
Packing : 1 Set of all cards in 1 Box with straw board at top & bottom with stapping patti with lable.					

ANNEXURE-D (A4)

Specification of A.S.Progress Cards

Particulars	Specifications	Quantity															
PROGRESS CARD	<ul style="list-style-type: none">➤ Size : 29.5 x 42 cm➤ Paper :➤ 100 gsm, Glossy art Paper➤ Four Color single side printing <table border="1" style="margin-left: auto; margin-right: auto;"><thead><tr><th>Sr. No.</th><th>STD</th><th>No. of Cards</th></tr></thead><tbody><tr><td>1</td><td>1 & 2</td><td>2</td></tr><tr><td>2</td><td>3 & 4</td><td>3</td></tr><tr><td>3</td><td>5 & 6</td><td>6</td></tr><tr><td colspan="3">Total 11 cards in 1 set</td></tr></tbody></table> <ul style="list-style-type: none">➤ Packing : 1 Box of 50 nos. of cards with straw board at top & bottom with stapping patti with lable	Sr. No.	STD	No. of Cards	1	1 & 2	2	2	3 & 4	3	3	5 & 6	6	Total 11 cards in 1 set			4000 set (1 set includes 11cards)
Sr. No.	STD	No. of Cards															
1	1 & 2	2															
2	3 & 4	3															
3	5 & 6	6															
Total 11 cards in 1 set																	

ANNEXURE-D (A5)

Specification of A.S. Dainaik Nondthpothi

Specifications	Quantity
<ul style="list-style-type: none">➤ Title Page :<ul style="list-style-type: none">○ 4 Page, Four Color○ Paper : 100 gsm Art paper Glossy➤ Inner Page :<ul style="list-style-type: none">○ 100 Page (50x2), single Color○ Paper : 80 gsm, Maplitho➤ Size : 27 x 21 cm➤ Binding : Center pin Binding in good quality➤ Packing : 1 Bundle 25 nos. of copy with straw board at top & bottom with stapping patti with label	3300 Copy