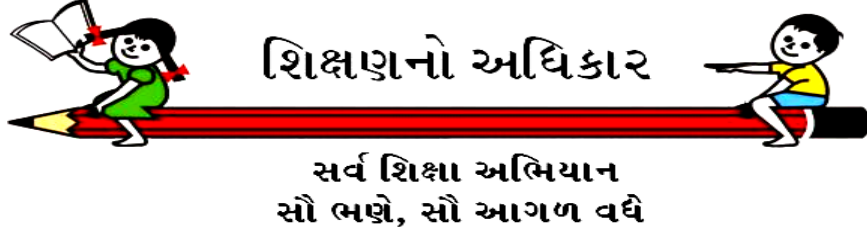


Package No. " Teachers Training Module "/2015-16



**Gujarat Council of Elementary Education  
Sarva Shiksha Abhiyan**

## **REQUEST FOR PROPOSAL**

REGARDING PRINTING OF " TEACHERS TRAINING MODULE"

### **Name of Client**

**STATE PROJECT OFFICE  
SARVA SHIKSHA ABHIYAN  
SECTOR-17, GANDHINAGAR-382017**

**Ph. No. 79-232-35069 / 232-35371**

**Fax No. 079-232 38404**

# **SARVA SHIKSHA ABHIYAN**

## **GUJARAT COUNCIL OF ELEMENTARY EDUCATION**

**PACKAGE NO: TEACHERS TRAINING MODULE /2015-16**

### **SCHEDULE OF E-TENDERING**

1	BID REFERENCE	<b>TEACHERS TRAINING MODULE /2015-16</b>
2	Online submission bid	18/03/2015 to 07/04/2015 up to 18:00 Hrs.
3	Document download ended Date	07/04/2015 up to 18:00 Hrs.
4	Document fee	Rs. 5000/- in the form of DD in favour State Project Director, SSA Mission, Gandhinagar.
5	Bid Security	Rs. 3,60,000/- in the form of DD in favour State Project Director, SSA Mission, Gandhinagar.
6	Submission of Technical bid, Document fee, Bid security, supporting document in physical form & display of specimen sample	On or before 08/04/2015 upto 15:00 Hrs.
7	Pre Bid Meeting	30/03/2015 at 12:00 Hrs.
8	Online opening of Technical / Commercial bid	08/04/2015 at 16:00 Hrs.
9	Place of Pre-bid meeting, submission of document in physical form display or specimen sample of paper opening of technical & commercial bids	Office of the State Project Director, State Project office, SSA Mission – Sector – 17, Gandhinagar.

**For more details please visit website: [www.nprocure.com](http://www.nprocure.com)**

**Note:- Annexure - A shall only be submitted online.**

# GUJARAT COUNCIL OF ELEMENTARY EDUCATION

## State Project Office, Sarva Shiksha Abhiyan Sector-17, Gandhinagar LETTER OF INVITATION

**Subject: Request for proposal regarding Teachers training Module Printing Work under SSA and supplying it at District level.**

Dear Sir / Madam,

1. You are hereby invited to submit Technical and Financial Proposal for Teachers training Module . Printing Materials for the Std. 1 to 8 under SSA and supplying it at District level as per instruction of T.T. Branch of this office.

Particulars	Specifications	Quantity			Delivery Period	Place of Delivery
		3	4	5		
1	2	Std.	Quantity	Approx pages	6	7
Teachers Training Module	<u>Cover Page :</u> ➤ Pages : 4 ➤ Color : Four Color ➤ Paper : 210 gsm, Art Card Both Side Glossy Coated <u>Inner Page :</u> ➤ Pages : Approx pages according to <b>column no. 5</b> ➤ Color: Four color ➤ 80 gsm , A-Grade white maplitho ➤ Size : 8.5 x 11 inch (finished) ➤ Binding : Center Pin ( Two Pin) ➤ 1 packet of <b>100 modules</b> for each type of modules with module size top bottom book size straw size with strapping patti and label	Std. 1 & 2	31,600	90 to 96 ( both side)	As per Annexure-C	All District
		Std. 3 to 5	46,000	100 to 120 ( both side)		
		<b>Std. 6 to 8</b>				
		<b>Subject</b>	<b>Quantity</b>	<b>Approx pages</b>		
		Languages	28,200	100 to 120 ( both side)		
		Maths-Science	30,600	100 to 120 ( both side)		
		Social Science	25,900	100 to 120 ( both side)		
		<b>Std. 1 to 8</b>				
		<b>Subject</b>	<b>Quantity</b>	<b>Approx pages</b>		
		Clenness & General/ Menejarial subject Module	2,13,300	100 to 120 ( both side)		
Life skill through drama	2,13,300	32 to 36 ( both side)				
<b>Total</b>	<b>5,88,900</b>					

**Note : Above shown Nos. of pages i.e. Column Nos. 5 are approximate pages. Actual nos. of pages will be final & considered for payment on proportionate basis.**

## **2. Bid Price**

- a) The contract shall be for the full quantity as per description mentioned above.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- c) Rate quoted should be inclusive of sale and other all taxes, transportation, packing, folding, cutting, charges.

## **3. Each bidder shall submit only one Tender.**

## **4. Validity of Tender**

Tender shall remain valid for a period not less than 90 days after the deadline date for bid submission specified in e-tendering schedule or in exceptional circumstance any longer time limit mutually agreed by both bidder & employer.

## **5. Evaluation of Tender**

- 5.1 The employer will evaluate and compare the tender determined to be substantially responsive i.e., which are properly signed and conformed to the terms and conditions and specifications.
- 5.2 The second part the commercial bid will be opened only of the technically qualified bidders. The bidders who have not qualified technically his commercial bid will not be opened under any circumstances.

## **6. Award of contract**

- 6.1 The Employer will award the contract to the bidder whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price. total amount will be considered while deciding L1. If required, the employer reserves the right to negotiate the prices, with 1<sup>st</sup> lowest Evaluated responsible bidder only.
- 6.2 Purchaser reserve the right to split the work zone wise and award to more than one technical qualified bidder.
7. Not with standing the above, the employer reserves the right to accept or reject any tender and to cancel the bidding process and reject all tender at any time prior to the award of contract.
8. The bidder whose bid is accepted will be notified for the award of contract by the Purchaser prior to expiration of the tender validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Price bid for the offer of price is attached herewith as an **Annexure –A. This shall be submitted online only.**

**10. Tender Fee** The bidder shall furnish, as part to his Document fee, ( Non refundable) an amount as shown in e-tendering schedule for this work. The Document fee shall be in the form of D.D. in favour of State Project Director, SSA, Gandhinagar.

**11. Bid Security :**

11.1 The bidder shall furnish, as part to his bid, an amount as shown in tendering schedule for this work. The Bid Security shall be in the form of D.D. in favor of State Project Director, SSA, Gandhinagar.

11.2 Any bid not accompanied by an acceptable bid security as indicated sub clause 11.1 above shall be rejected by Employer as non-responsive.

**12. Performance Security**

12.1 The succesful bidder will be required to furnish performance security amounting to 5% of the contract value in the form of D.D./F.D. OR Bank Guarantee. D.D. or FD should be of Nationalized/ Scheduled Bank only and Bank Guarantee should be as per G.R.No.:EMD/10/2013/655/DMO,Dtd.31/03/2014 of finance Department. S.D. should be in fovour of **"The State Project Director SSA" and B.G. or F.D. should be for period of 9 months. Bidder has to do agreement with this office** within 05 days receipt of work order and shall have executed agreement with employer.

12.2 Failure of the successful bidder to comply with requirements of sub clause 12.1 shall constitute sufficient grounds for cancellation of award and forfeiture of the bid security.

12.3 The performance security furnished by the bidder in respect of his bid will be returned to him at the end of 3 months subject to the satisfactory performance of the contractual obligations.

**13. Payment :**

13.1 Bidder has to produce the bill of paper used of approved paper mill with the submission of bill With copy of the excise gate pass issued by paper mill showing the type of paper dispatched & consent letter of the authorized dealer for the same.

13.2 Payment will be made after production of receipt for delivery of A.S. printing materials as a proof of delivery by concern authority of District Project Office /Corporation Office.

#### **14. Specimens :**

- 14.1 Specimen of paper attached should be of approved mills listed in Annexure-B
  - 14.2 If Bidder has not mentioned specification of the paper i.e. GSM, name of paper mill, type of paper etc on the sample, tender will be treated as non responsive.
  - 14.3 Bidder can submit sample of maximum up to 3 approved paper mill, he has to use any of the sample out of this 3 for one batch of job work. However, bidder has to intimate in writing to this office as well as to third party consultants.
  - 14.4 Bidder has to print specification of Paper i.e. gsm, type of paper and name of the paper mill on cover page of materials otherwise payment will not be made by SSA.
- 15 .** Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- 16.** Bidder has to finalize the proof from concerned officer i.e. OIC - T.T. within 05 days of the work order and get duly signed & dated Certificate.

#### **17. Penalty**

- 17.1** If the contracted assignment is not completed in full within the period as stipulated in the Contract Agreement, a penalty at the rate of 0.5% of the value of remaining quantity will be levied per week from the date of expiry of the stipulated period. The total amount of penalty shall not exceed 10% of the contract value. The Contract may be terminated at the discretion of the Employer and at the risk and cost of the bidder.
- 18.** The quantity & printing text pages shown in the tender is an approximate, it may be **variable as per our requirement**. Payment will be done proportionately.

#### **19. Quality**

- 19.1 Bidder has to fulfill all the quality parameters of the paper, printing and bindings.
- 19.2 The Employer will appoint **M/s S.G.S. India as 3rd Party Consultants his authorize person Mr. Tarang (o) 60603100** will carry out testing for all the parameters of paper, printing & Bindings & quality of printing work.
- 19.3 Before starting printing work of the Teachers training module, bidder has to get inspection from our third party Consultant. Third party Consultants will inspect that whether the same kind of paper as produced during tender process is used or not and source of paper, name of paper mill quality of paper to be used for printing Before starting printing works. Bidder will start printing work of Teachers training module only after approval of third party consultant.

**For this activity 100% expenditure on third party will be borne by this office.**

- 19.4 Moreover Bidder has to contact 3<sup>rd</sup> Party Consultant before delivery of the Teachers training module and get the testing report. He shall deliver the Teachers training module only after receiving satisfactory report from 3<sup>rd</sup> Party Consultant.
- 19.5 50% of testing charge shall be borne by the employer and 50% charge will be bear by this. In case of the failure 100% testing charge shall be recovered from bidder.
20. Rate may be valid for 9 months or expiry of present empanelment whichever is earlier.
21. The Employer reserve the right to allot 50% additional work ar approved rate.

State Project Director, SSA reserves the right to reject any or all bid without assigning any reason thereof.

**SD/-**  
**State Project Engineer**

**SD/-**  
**Finance & Accounts Officers**

# ANNEXURE-A

## Price Bid

Particulars	Specifications	Quantity		Rate for Unit		Amount Rs. (col.4 x 5)
		Std.	Quantity	In Figure	In Word	
1	2	3	4	5	6	7
Teacher Training Module	<u>Cover Page :</u> ➤ Pages : 4 ➤ Color : Four Color ➤ Paper : 210 gsm, Art Card Both Side Glossy Coated <u>Inner Page :</u> ➤ Pages : Approx pages according to <b>column no. 5</b> ➤ Color: Four color ➤ 80 gsm , A-Grade white maplitho ➤ Size : 8.5 x 11 inch (finished) ➤ Binding : Center Pin ( Two Pin) ➤ Packing: 1 packet of <b>100            modules</b> for each type of modules with module size top bottom book size straw size with strapping patti and label	Std. 1 & 2	31,600			
		Std. 3 to 5	46,000			
		<b>Std. 6 to 8</b>				
		Languages	28,200			
		Maths-Science	30,600			
		Social Science	25,900			
		<b>Std. 1 to 8</b>				
		Clenness & General/ Menejarial subject Module	2,13,300			
		Life skill through drama	2,13,300			
		<b>Rs. in Figure</b>				
<b>Rs. in word :</b>						

- Note :-**
- (1) This form should be submitted online only.
  - (2) Price should be inclusive all taxes.
  - (3) Total Amount of column no.7 will be considered while deciding L1



## **ANNEXURE-B**

### **LIST OF PAPER MILLS WHOSE PAPER CAN BE USED**

<b>Sr. No.</b>	<b>"A" Group Mill</b>
1	J. K. Paper Mills Ltd.
2	The west coast Paper Mills Ltd.
3	Hindustan Paper Corporation Ltd.
4	Bellarpur India Ltd.
5	Andhra Pradesh Paper Mills Ltd.
6	Tamil Nadu Paper Mills Ltd.
7	Seshasayee Paper & Boards Ltd.
8	Orient Paper Mills

#### **Note:-**

- (1) Bidder has to submit the sample of paper with specification, i.e. gsm, type of paper, name of paper mill with sign. & seal with technical proposal otherwise tender will be treated as none responsive. And he has to use same paper in the material as per sample only.

**Sign & Seal of the Bidder**

## ANNEXURE-C

### TIME SCHEDULE FOR

### PRINTING OF TEACHERS TRAINING MODULE

Sr. No.	Particular	Nos. of Days for work	Total days for work
1	Work Order	W.O.	
4	Printing materials Proof Reading	05	W. O.+ DTP Proof Reading + Printing materials Proof Reading (05)
5	Printing of Materials	07	W. O.+ DTP Proof Reading + Printing materials Proof Reading + Printing of Materials (12 )
6	Testing materials & Receive its Report	03	W. O.+ DTP Proof Reading + Printing materials Proof Reading + Printing of Materials + Testing materials & Receive its Report (15)
7	Supply the materials	10	W. O.+ DTP Proof Reading + Printing materials Proof Reading + Printing of Materials + Testing materials & Receive its Report + Supply the materials (25 )

**Note: Above Time Schedule is suggestive but bidder has to supply the materials on or before 25 working days from the date of Work otherwise penalty will be levied as per tender clause No.16.**